



Product Name: VAT Exempt
Version: 1.3.2
Document Type: Help doc
Author: Milople Inc.

Table of Content

- 1) Installation and uninstallation guide
 - 1.1) How to install the extension
 - 1.1.1) What are the system requirements?
 - 1.1.2) Steps to follow while installing the extension
 - 1.1.2.1) Installation through Magentoconnect OR Manual Installation
 - 1.1.2.2) Theme Integration
 - 1.2) Uninstallation and urgent deactivation
 - 1.2.1) How to uninstall/deactivate the extension
 - 1.2.2) How to deactivate the extension in case of emergency
- 2) General Configuration
 - 2.1) License and Status
 - 2.1.1) Configuration fields in detail
 - 2.2) General settings
 - 2.2.1) How to apply VAT Exempt on products of the store
 - 2.2.2) How to enable VAT Exempt for selected products of the store
 - 2.2.3) How to show Terms and Conditions link on frontend
 - 2.2.4) What are the settings to display Terms & Conditions block on frontend
 - 2.2.5) General settings fields in detail
- 3) Managing Reasons
 - 3.1) How to add new reason for providing VAT Exempt
 - 3.2) Added reasons on frontend
- 4) Frontend View
 - 4.1) VAT Exempt section on checkout page
 - 4.2) Terms and Condition in a lightbox
- 5) Troubleshooting
- 6) Support and feedback
- 7) FAQ (Frequently asked questions)

1) Installation and Uninstallation guide:

Installation and Uninstallation procedure of Magento VAT Exempt extension is simple, fast and quick. Below are the guidelines that need to be followed while installing and uninstalling the VAT Exempt extension.

1.1) How to install the extension?

Installation of the extension is easy and neither requires a hardcore coding nor rocket science knowledge. Just follow the below mentioned rules for installing the VAT Exempt extension by Milople.

1.1.1) what are the system requirements?

- An E-commerce store created using Magento
- Compatible With - **Community:** 1.5.x to 1.9.x, **Enterprise:** 1.10.x to 1.14.x
-

1.1.2) Steps to follow while installing the extension

1.1.2.1) Installation through Magento connect

- Get VAT Exempt extension from Milople Magento extension store <https://www.milople.com/magento-extensions/vat-exempt.html>
- Extract the module package and you will see “**Milople_Vatexempt-1.3.2.tgz**” file inside.
- Go to **System → Magento Connect → Magento Connect Manager**.
- Log in with your admin credentials and go to “**Direct Package File Upload**” tab.
- Browse “**Milople_Vatexempt-1.3.2.tgz**” file and upload it.
- Check the screen and the module will be seen installed once you click “**Refresh**” from bottom of the page.
- Click on “**Return to Admin**” link from top right corner of the page. Go to **System → Configuration**. Look for “**VAT Exempt**” option under the “**Milople Extensions**” tab on the left hand side of configuration. If you find it, then the extension is installed successfully.

OR

1.1.2.1) Manual Installation

- Get VAT Exempt extension from Milople Magento Extensions store: <https://www.milople.com/magento-extensions/vat-exempt.html>
- Unzip the extension and copy the folder structure in your store. Your Magento store installation should contain a folder structure like this:
 - ✓ root/magento/app
 - ✓ root/magento/skin
- VAT Exempt extension contains a similar folder structure so you just have to copy the module’s folders and upload them on your server in your Magento store installation.
- Go to the administration area of your store. Log in and go to **System → Configuration**.
- Look for “**VAT Exempt**” option under the “**Milople Extensions**” tab on the left hand side of configuration. If you find it, then the extension is installed successfully.
- Read FAQ or Troubleshooting for further information or any problems during installation.

1.1.2.2) Theme Integration

If you are using custom theme in your store, you have to copy the layout and template files of our extension into your store theme manually in order to make your theme compatible with our extension.

- Copy **app/design/frontend/default/default/layout/vatexempt.xml** file and paste it to **app/design/frontend/your-package/your-theme/layout/directory**

- Copy **app/design/frontend/default/default/template/vatexempt** folder and paste it to **app/design/frontend/your-package/your-theme/template/**directory
- Copy **skin/frontend/default/default/images/close.png** image and paste it to **skin/frontend/your-package/your-theme/images** directory

1.2) Uninstallation and urgent deactivation

Make sure to follow similar type of method to uninstall by which you had installed earlier.

1.2.1) How to uninstall/deactivate the extension

Uninstallation through Magento Connect

- Go to **System → Magento Connect → Magento Connect Manager**.
- Log in with your admin credentials.
- Find “**Milople_Vatexempt**” extension from the “**Manage Existing Extensions**” tab, select “**Uninstall**” from the drop down and click on “**Commit Changes**” button, the extension will be uninstalled immediately.

OR

Manual Uninstallation

- **Delete the below mentioned folders and files**
 - ✓ app/code/local/Indies/Vatexempt
 - ✓ app/code/local/Milople/Support
 - ✓ app/design/adminhtml/default/default/layout/vatexempt.xml
 - ✓ app/design/adminhtml/default/default/template/vatexempt
 - ✓ app/design/frontend/default/default/layout/vatexempt
 - ✓ app/design/frontend/default/default/template/vatexempt
 - ✓ app/etc/modules/Indies_Vatexempt.xml
 - ✓ app/etc/modules/Milople_Support.xml
 - ✓ skin/adminhtml/default/default/images/milople/milople_extensions.png
 - ✓ skin/frontend/default/default/images/close.png

Note: If you have integrated extension in your custom theme, you need to delete respective files and folders from theme.

1.2.2) How to deactivate the extension in case of emergency

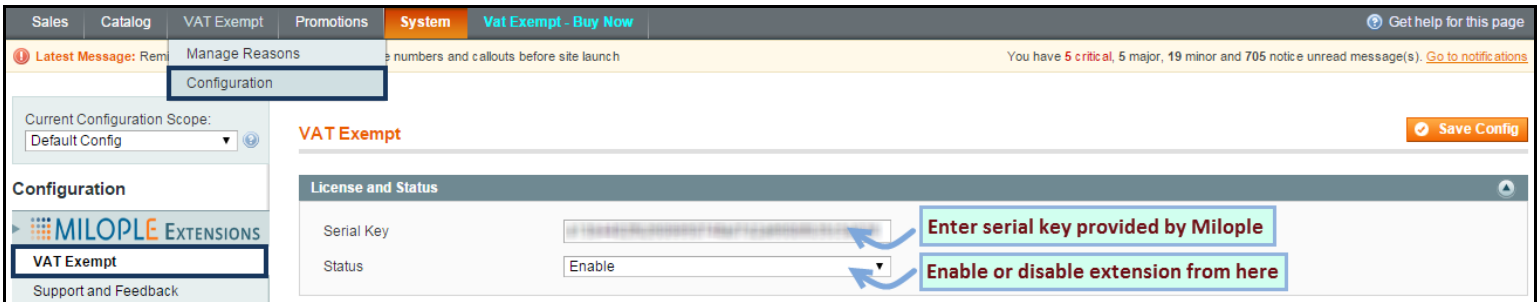
- Open following files:
 - ✓ app/etc/modules/Indies_Vatexempt.xml
 - ✓ app/etc/modules/Milople_Support.xml
- Replace **<active>true</active>** with **<active>>false</active>** in above mentioned files.
- Refresh the cache from admin panel and if something goes wrong, please submit a Support Ticket to <https://www.milople.com/support>
- If you find something wrong and unable to access the Admin Panel, then delete the following folders from your Magento store.
 - var/cache
 - var/session
 - var/locks

2) General Configuration

- After successful installation of VAT Exempt extension, follow these steps to configure it in your store.
- Open Magento VAT Exempt extension settings page from **VAT Exempt → Configuration**
- It contains general settings of the VAT Exempt extension such as the serial key, module activation information, settings that affect frontend, terms and conditions block etc.

2.1) License and Status

- ✓ Contains the serial key provided by Milople
- ✓ Magento Store admin can enable/disable the VAT Exempt extension.



2.1.1) Configuration fields in detail

License and status		
Field Name	Description	Input value
Serial Key	Enter the serial key provided by Milople	Alpha numeric value
Status	Enable/Disable extension	Drop down List. Possible options: - Enable - Disable

2.2) General settings

Contain all the general settings that can be made by store admin in VAT Exempt page.

2.2.1) How to apply VAT Exempt on products of the store?

There are two options to apply VAT Exempt on store products either on all or on selected products of the store. Go to **VAT Exempt → Configurations → General settings**, find “**Apply to**” option and set it to either for all or for selected products as per requirement.



2.2.2) How to enable VAT Exempt for selected products of the store?

The extension provides facility to enable VAT Exempt on selected products. Go to **VAT Exempt → Configurations → General settings**, find “**Apply to**” option and set it to “**Selected products**”.



You will now need to select products from **Catalog** → **Manage Products** and click on the **edit**.

The screenshot shows the 'Manage Products' interface. At the top, there are tabs for 'Catalog', 'VAT Exempt', and 'System'. Below the tabs, there's a search bar and a notification bar. The main content area shows a table of products. The product 'Madison RX3400' is highlighted, and its 'Edit' link is circled in blue. A callout box above the table says 'Select product to enable VAT Exempt for and click on edit'.

ID	Name	Type	Attrib. Set Name	SKU	Price	Qty	Visibility	Status	Websites	Action
564	Madison Island VIP Membership - 1 Year	Virtual Product	Default	mem000	\$350.00	1000	Catalog	Enabled	Main Website	Edit
399	Madison 8GB Digital Media Player	Simple Product	Electronics	hde012	\$150.00	24	Catalog, Search	Enabled	Main Website, Recurring	Edit
393	Madison RX3400	Simple Product	Electronics	hde003	\$715.00	1000	Catalog, Search	Enabled	Main Website, Responsive	Edit
397	Madison Earbuds	Simple Product	Electronics	hde010	\$35.00	23	Catalog, Search	Enabled	Main Website	Edit

You will be redirected to product edit page. Find **VAT Exempt** tab and set “**VAT Exempt**” option to “**Yes**” to enable it for this particular product.

The screenshot shows the product edit page for 'Madison LX2200 (Electronics)'. The 'VAT Exempt' tab is selected. The 'Apply VAT Exempt*' field is set to 'No'. A blue callout box says 'Apply VAT Exempt on this product' with an arrow pointing to the field.

2.2.3) How to show Terms and Conditions link on frontend?

The extension avails the option to show Terms and Conditions field on frontend. Go to **VAT Exempt** → **Configurations** → **General Settings**, find “**Show Terms & Conditions Link**” option and set it to “**yes**”.

The screenshot shows the 'Show Terms and Conditions Link' configuration field. The field is set to 'Yes'. A blue callout box says 'Show Terms and Conditions Link on frontend' with an arrow pointing to the field.

2.2.4) What are the settings to display Terms & Conditions block on frontend?

Terms and Condition block is a section, where store owners can publish Terms and Conditions for product purchase imposed by authorities. This can be defined from backend. Go to **VAT Exempt** → **Configurations** → **General settings**, find “**Terms and Conditions Link Text**” option where you can set appropriate agreement text for customers. “**Terms and Conditions**” includes all the terms and condition based content upon which user need to agree.

2.2.5) General settings fields in detail

General settings		
Field Name	Description	Input value
Apply VAT Exempt to	Apply extension to all or selected products	Select from drop-down 1. All products 2. Selected products
Show Terms & conditions Link	To enable this field on frontend	Select from drop-down 1. Yes 2. No
Terms & Conditions Link Text	Text to be placed as to make users agree	Alphanumeric value
Terms & Condition content	Description of terms & conditions	Alphanumeric value

3) Managing Reasons

Various countries have distinct policies for applying VAT and VAT Exemption. The extension allows admin to create various reasons under which the buyers will be benefited with vat exemption.

3.1) How to add new reason for providing VAT Exempt?

Go to **VAT Exempt** → **Manage Reasons**, here you will find already created and saved VAT Exempt reasons. Click on **“Add Reason”** to add a new reason.

ID	Reasons	Status	Action
35	Sore big toe	Enable	Edit
36	Feeling queezy	Enable	Edit
37	Had a cold for a month	Enable	Edit
38	Arthritis	Enable	Edit
39	Blindness	Enable	Edit

Clicking on “Add Reason” will redirect you to settings for adding information related to it. Define the reason and enable it to display in frontend.

Vat Exempt Reason

Reason Information

Add Reason

Reason Information

Reason * Arthritis

Status Enable

Define VAT Exemption reason

Enable or disable reason from here

Back Reset Save Reason Save And Continue Edit

3.2) Added reasons on frontend

Once you add and save the reason in backend, it can be seen in checkout page on frontend. Users opting for VAT Exempt need to select an appropriate reason to claim VAT relief.

Reason for Claiming *

--Select a Reason--

--Select a Reason--

Sore big toe

Feeling queezy

Had a cold for a month

Arthritis

Blindness

Jaundice

Select appropriate reason to leverage VAT relief

4) Frontend view

The “look and feel” of the frontend lies in the hands of store admin. Store Admin can make all the necessary changes as per his requirements.

4.1) VAT Exempt section on checkout page

1 CHECKOUT METHOD Edit

2 BILLING INFORMATION VAT Exempt section on frontend Edit

3 SHIPPING INFORMATION Edit

4 SHIPPING METHOD Edit

5 PAYMENT INFORMATION Edit

6 VAT EXEMPT

VAT Exemption is available on following products: Name of the product on which VAT Exempt is applicable

Madison Overear Headphones

Do you want to apply for VAT Exempt ? Yes

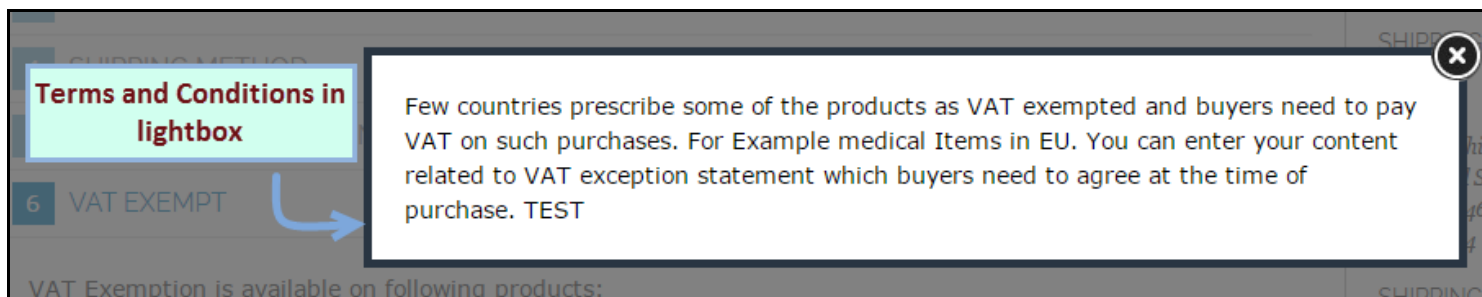
Name of Claimer * Ruskin Fernando

Reason for Claiming * Arthritis

I accept VAT exemption Terms and Conditions * Click to open Terms and Conditions in a lightbox

CONTINUE

4.2) Terms and Condition in a lightbox



5) Troubleshooting

If the extension does not show up at **System → Configuration → Milople Extensions**

Try the following:

- Clear your cache
- Log out of your administration area and log in again
- For more details or queries, check our [Knowledge Base](#)

6) Support and Feedback

Store admin can come in direct contact with the Milople Inc. from his/her own E-commerce store itself.

System → configuration → Milople Extensions → Support and Feedback

Store Admin can have the complete detail of the VAT Exempt extension that is being installed in his/her store, give feedback to Milople, and connect with Milople Inc. through social media.

Extension Information ▲

[VAT Exempt](#) 1.3.2

Support ▲

Visit <https://www.milople.com/magento-extensions/>

Your Name *

Sender Email *

Licensed Domain *

Subject *

I am * ▼

Reason * ▼

Message *

Share Your Feedback ▲

If you want this extensions to get even better, we need your testimonials and feedback! Email your Feedback to <mailto:magento@milople.com> or use the [Contact Us](#). Your ideas, suggestions and enthusiasm will help us serve you more!

Get Customized ▲

Looking for some customization in any of our extension? Then [Contact us](#) to get the extension customized specially for you as you wanted.

Get Connected ▲

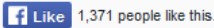
Connect with us for new extensions, themes, free upgrades, etc.


Facebook: <https://www.facebook.com/Milople>

Twitter: <https://twitter.com/milople>

Google+: <https://plus.google.com/+MilopleInc/>

SlideShare: <http://www.slideshare.net/indieswebs/>

 Like 1,371 people like this.

 G+ 1

7) FAQ (Frequently asked questions)

7.1 For which type of products, VAT Exempt can be used to provide VAT relief?

Various countries of the world have different policies on products to provide VAT relief to their citizens. The extension is developed in such a way that store owner of any country can use it for any valid reason to cater Vat relief to their citizens.

Some example of the reasons for applying VAT relief on:

- Medical equipment
- Products related to disabilities
- Health equipment
- Products used for charity